

*Recess Contracts the week of  
8-6-19*

*Formal session  
9-3-19*

# **INTERNAL OPERATIONS STANDING COMMITTEE**

## **OFFICE OF CONTRACTING AND PROCUREMENT**

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035370      100% UTGO Bond Funding – To Provide In-Car Radios for Police and Fire. – Contractor: Motorola Solutions, Inc. – Location: 2465 Riverside Dr. #308, Trenton, MI 48183 – Contract Period: Upon City Council Approval through July 31, 2020 – Total Contract Amount: \$118,416.76  
**DoIT**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER MCCALISTER**

**RESOLVED**, that Contract No. 3035370 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

2

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002316      Revenue – To Provide Parking Space and Shuttle Services at or near 100 Mack Avenue. – Contractor: Detroit Employment Solutions Corporation – Location: 440 E. Congress, Detroit MI 48216 – Contract Period: Upon City Council Approval through December 31, 2022 – Total Contract Amount: \$30,000.00 **HUMAN RESOURCES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** MCCALISTER

**RESOLVED**, that Contract No. 6002316 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

*Recess Contracts weekly  
8-13-19*

*Formal Session  
9-3-19*

# **INTERNAL OPERATIONS STANDING COMMITTEE**

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001078      100 % City Funding – AMEND 2 – To Provide Property Tax Appraisal Services for the Marathon Petroleum Michigan TA Tribal Proceedings and for use by the City in Determining Marathon’s Property Tax Assessments for Tax Years 2018 and Forward. – Contractor: MR Valuation – Location: 5 Professional Circle, Ste. 208, Colts Neck, NJ 07722 – Contract Period: January 1, 2020 through December 31, 2021 – Total Contract Amount: \$450,000.00 **LAW (This Amendment is for an Extension of Time Only.**  
*Original Expiration 12/31/19)*

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER MCCALISTER

**RESOLVED**, that Contract No. 6001078 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

*Recess Contracts week of Aug 29, 2019*

*Formal Session*  
9-3-19

# **INTERNAL OPERATIONS STANDING COMMITTEE**

4

## OFFICE OF CONTRACTING AND PROCUREMENT

August 23, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002323      100% City Funding – To Provide Legal Representation for DFD for the Detroit Fire Fighters Association Arbitration cases for EMT Michael Morgan, EMT Julian Holts, EMT Michael Townsend, and EMT Tyler Ensign. – Contractor: Grier, Copeland & Williams, P.C. – Location: 26211 Central Park Blvd., Ste. 510, Southfield, MI 48076 – Contract Period: April 1, 2019 through December 31, 2020 – Total Contract Amount: \$75,000.00 **LAW**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** MCCALISTER

**RESOLVED**, that Contract No. 6002323 referred to in the foregoing communication dated August 23, 2019, be hereby and is approved.

*Recess week of 7-30-19*

# **NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE**

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035100      100% City Funding – To Provide Transportation Services for Summer Youth Programs. – Contractor: Trinity Transportation Group – Location: 4624 13<sup>th</sup> Street, Wyandotte, MI 48192 – Contract Period: Upon City Council Approval through September 30, 2019 – Total Contract Amount: \$45,816.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER SHEFFIELD**

**RESOLVED**, that Contract No. 3035100 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

*Recess Contracts  
Week of 8-6-19*

# **NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE**

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035956      100% City Funding –AMEND 1– To Provide the Lease for (6) Street Sweepers. – Contractor: Bell Equipment Company – Location: 78 Northpointe Dr., Lake Orion, MI 48359 – Contract Period: Upon City Council Approval through August 19, 2020 – Total Contract Amount: \$299,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER SHEFFIELD**

**RESOLVED**, that Contract No. 3035956 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

7

## **OFFICE OF CONTRACTING AND PROCUREMENT**

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001089      100% City Funding –AMEND 1– To Provide Consultant Services for Surveying, Environmental Engineering, and Landscape Architecture for Riverside Park, and other City Parks as needed. – Contractor: Mannik & Smith Group, Inc. – Location: 65 Cadillac, Ste. 3311, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 22, 2020 – Contract Increase: \$150,000.00 – Total Contract Amount: \$675,000.00

**GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER SHEFFIELD**

**RESOLVED**, that Contract No. 6001089 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002266      100% 2018 UTGO Bond Funding – To Provide Total Roof Replacement at Charles H. Wright Museum. – Contractor: MacDermott Roofing & Sheet Metal – Location: 11770 Belden CT., Livonia, MI 48150 – Contract Period: Upon City Council Approval through June 29, 2020 – Total Contract Amount: \$519,340.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER SHEFFIELD**

**RESOLVED**, that Contract No. 6002266 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

## **OFFICE OF CONTRACTING AND PROCUREMENT**

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002279      100% City Funding – Phase 2 Design/Build Lighting Project Install Light Poles to Various Parks and Recreation Centers. – Contractor: Bayview Electric Company, LLC – Location: 3011 W. Grand Blvd., Ste. 425, Detroit, MI 48202 – Contract Period: Upon City Council Approval through August 3, 2020 – Total Contract Amount: \$1,380,209.00

**GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER SHEFFIELD**

**RESOLVED**, that Contract No. 6002279 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

*Recess Contracts  
Week of 8/13/19*

# **NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE**

10

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002287      64% 2018 UTGO Bond Funding, 36% City Funding – To Provide Park Improvements at **Adams Butzel** Multi-Sport Hub. (Walking Paths, Picnic Shelter, Drinking Fountain, Trees, and Park Site Amenities) – Contractor: WCI Contractors, Inc. – Location: 20210 Conner Street, Detroit, MI 48234 – Contract Period: Upon City Council Approval through September 1, 2021 – Total Contract Amount: \$368,900.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER SHEFFIELD

**RESOLVED**, that Contract No. 6002287 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.



## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002284      53% 2018 UTGO Bond Funding, 47% Federal Funding – To Provide Park Improvements at **Krainz Park** Multi-Sports Hub. (Pickleball and Basketball Courts, New Walking Paths, and New Site Amenities) – Contractor: Michigan Recreation Construction, Inc. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through September 1, 2021 – Total Contract Amount: \$250,594.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** \_\_\_\_\_ **SHEFFIELD** \_\_\_\_\_

**RESOLVED**, that Contract No. 6002284 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002285      100% 2018 UTGO Bond Funding – To Provide Park Improvements at **Stein Park** Multi-Sports Hub. (Basketball Courts, Walkways, Picnic Shelter, Chalkboard Wall, Parking Lot Conversion, and Site Amenities) – Contractor: Michigan Recreation Construction, Inc. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through September 1, 2021 – Total Contract Amount: \$394,919.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** SHEFFIELD

**RESOLVED**, that Contract No. 6002285 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002286      100% 2018 UTGO Bond Funding – To Provide Park Improvements at **Stoepel #1 Multi-Sports Hub.** (Basketball Courts, Concrete Walking Paths, Picnic Shelter, Fitness Equipment, and Site Amenities) – Contractor: Michigan Recreation Construction, Inc. – Location: 18631 Conant, Detroit, MI 48234 – Contract Period: Upon City Council Approval through September 1, 2021 – Total Contract Amount: \$422,441.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** SHEFFIELD

**RESOLVED**, that Contract No. 6002286 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

*Recess Contracts week of 8-20-19*

*Formal Session  
9-3-19*

# **NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE**

14

## OFFICE OF CONTRACTING AND PROCUREMENT

August 23, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035756      100% City Funding – To Provide Transportation Services for Summer Youth Programs in FY20. – Contractor: Trinity Transportation – Location: 4624 13<sup>th</sup> Street, Wyandotte, MI 48192 – Contract Period: Upon City Council Approval through September 30, 2019 – Total Contract Amount: \$72,000.00 **GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER SHEFFIELD**

**RESOLVED**, that Contract No. 3035756 referred to in the foregoing communication dated August 23, 2019, be hereby and is approved.

15

## OFFICE OF CONTRACTING AND PROCUREMENT

August 23, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002326      100% City Funding – To Provide Bulk Construction Materials for GSD. –  
Contractor: Michigan Recreational Construction, Inc. – Location: 18631  
Conant, Detroit, MI 48234 – Contract Period: Upon City Council  
Approval through August 19, 2020 – Total Contract Amount: \$75,000.00  
**GENERAL SERVICES**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER SHEFFIELD**

**RESOLVED**, that Contract No. 6002326 referred to in the foregoing communication dated August 23, 2019, be hereby and is approved.

*Recess week of* 7/30/19.

# **NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE**



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV)

16

May 20 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate a Sub-award from the FY 2019 Skillman Youth Development Program Grant**

The Detroit Employment Solutions Corporation (DESC) has awarded the City of Detroit Mayor's Office-Department of Neighborhoods (DON) with the FY 2019 Skillman Foundation Youth Development Program Grant. This grant is a sub-award from the Cities for Financial Empowerment Fund to the DESC for a total of \$145,000.00. The DESC has awarded the DON with \$45,000.00, in accordance with the terms of the agreement between the Cities for Financial Empowerment Fund, the DESC, and the DON. The total project cost is \$145,000.00. The DESC will retain \$5,000.00 for administrative fees. Therefore, the DON will receive \$40,000.00 in funding.

The objective of the grant is to expand financial empowerment and banking access programs. The \$40,000.00 in funding allotted to the department will be utilized to pay for the salary of the Financial Empowerment Coordinator. This is a reimbursement grant.

If approval is granted to accept and appropriate this funding, the appropriation number is 20660.

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

This request has been approved by the Law Department  
This request has been approved by the Office of Budget

**CFE FUND FINANCIAL EMPOWERMENT STRATEGIES  
FISCAL SPONSORSHIP AGREEMENT  
BETWEEN  
THE CITY OF DETROIT  
AND  
THE DETROIT EMPLOYMENT SOLUTIONS CORPORATION**

This Fiscal Sponsorship Agreement ("Agreement") is entered into by and between **DETROIT EMPLOYMENT SOLUTIONS CORPORATION**, a Michigan non-profit corporation, located at 440 East Congress Street, Detroit, Michigan 48226 ("DESC") and **THE CITY OF DETROIT**, a Michigan municipal corporation acting though its Department of Neighborhoods, located at 2 Woodward Avenue, Suite 1126, Detroit, Michigan 48226 ("CITY"), for the purpose of expanding the financial empowerment infrastructure in Detroit, including the integration of financial empowerment and banking access strategies into youth employment programs ("Project"), as well as for the purpose of establishing DESC as the fiscal sponsor for certain funding associated with the Project. DESC and the CITY may each be referred to herein as a "Party" or collectively as the "Parties" to this Agreement, as applicable.

**RECITALS:**

**Whereas**, the Skillman Foundation has awarded a grant ("Skillman Grant") in the amount of Two Hundred Thousand and 00/100 Dollars (\$200,000.00) to the Cities for Financial Empowerment Fund, Inc. ("CFE Fund"), a Delaware non-profit corporation; and

**Whereas**, the CFE Fund has awarded from the Skillman Grant a sub-grant in the amount of One Hundred Thousand and 00/100 Dollars (\$100,000.00) to DESC ("DESC Funds") and a sub-grant in the amount of Forty-Five Thousand and 00/100 Dollars (\$45,000.00) to the CITY ("CITY Funds"), both by way of a grant agreement between the CFE Fund, DESC, and the CITY, dated 5/13/19 ("Grant Agreement"), a copy of which is included in Exhibit A of this Agreement; and

**Whereas**, in the Grant Agreement DESC and the CITY has each agreed to perform certain activities, identified in Exhibit B therein, in furtherance of the Project and DESC and the CITY both desire to coordinate their respective activities in furtherance of the Project; and

**Whereas**, the CITY desires to DESC to serve as its fiscal sponsor for the CITY Funds for the Project, including the roles and responsibilities set forth in this Agreement, and

**Whereas**, DESC desires to serve as the CITY's fiscal sponsor for the CITY Funds; and

**Whereas**, DESC and the CITY desire to enter into this Agreement in order to set forth each Party's roles and responsibilities regarding their activities in furtherance of the Project and fiscal sponsorship of the CITY Funds;

**NOW THEREFORE**, DESC and the CITY agree as follows:

**Section 1: Project Coordination.** The Parties acknowledge that, in furtherance of the Project each has entered into the Grant Agreement with the CFE Fund, and in so doing have agreed to collectively perform the scope of work set forth in Exhibit B, therein. In performing this scope of work, each Party intends to perform the following activities, in accordance with the budget set forth in Exhibit C of the Grant Agreement:

- A. The City will provide staffing to support the Project.
- B. DESC will provide staffing to support the Project, provide information technology infrastructure as necessary for the Project, organize financial education events and other programming, and prepare associated presentations, handouts, and other materials.

The Parties will meet at their mutual convenience in accordance with Section 6 of this Agreement, and otherwise undertake reasonable efforts to coordinate their activities so as to achieve their mutual objectives for the Program as effectively and efficiently as possible.

**Section 2: Fiscal Sponsorship.** DESC will serve as the fiscal sponsor for the CITY regarding the CITY Funds. In that capacity, DESC will (1) serve as the CITY's fiduciary for the CITY Funds, (2) manage a segregated general ledger account ("Account") for the CITY Funds, (3) disburse CITY Funds from the Account to the CITY in furtherance of the Project and in accordance with the terms of this Agreement, and (4) retain a portion of the CITY Funds for administrative purposes in accordance with the terms of this Agreement.

**Section 3: Fiduciary Responsibilities.** As the CITY's fiduciary for the CITY Funds, DESC will notify the CITY of its receipt of all CITY Funds from the CFE Fund and deposit of such CITY Funds into the Account. DESC will make CITY Funds available to the CITY in accordance with the disbursement procedures set forth in Section 4 of this Agreement. DESC will guarantee the availability of all CITY Funds in the Account to the CITY in support of the Project, and ensure that no CITY Funds are spent, disbursed, or otherwise obligated to any person or entity other than the CITY, or for any purpose other than support of the Project without the prior written consent of the CITY, with the exception of DESC's retention of a portion of the CITY Funds not to exceed the Retainer Amount, as defined in Section 5 of this Agreement, for which no prior written consent by the CITY is necessary. Any failure by DESC to guarantee the availability of CITY Funds in the Account to the CITY in support of the Project constitutes a material breach of this Agreement. Throughout the Term of this Agreement, DESC will provide regular reports to the CITY, at a frequency to be agreed upon by the Parties, as to its fiduciary management of the CITY Funds and current balances in the Account.

**Section 4: Disbursement of CITY Funds.** DESC will disburse CITY Funds to the CITY as reimbursement for the CITY's actual costs of performing the activities identified in Section 1 of this Agreement. To claim reimbursement, the CITY must submit an invoice of its actual costs to DESC. Upon receipt of such invoice, DESC must promptly review the invoice for consistency with the CITY's activities within the scope of work for the Project and, if consistent, disburse CITY Funds from the Account to the CITY in satisfaction of the invoice. If DESC reasonably determines that the activities subject to the invoice are not consistent with the scope of work for the Project, it must immediately notify the CITY of the specific points of inconsistency and

communicate with the CITY to resolve such inconsistencies as quickly as mutually possible, such that DESC will be able to disburse CITY Funds from the Account to the CITY in satisfaction of the invoice.

Notwithstanding the CITY's actual costs of performing its activities in furtherance of the Project or the timing by which the CITY incurs such costs, DESC obligation to disburse CITY Funds to the CITY at any specific time is limited to the amount of CITY Funds presently in the Account. If the Account contains insufficient balances to fully satisfy an invoice from the CITY, DESC may disburse the available CITY Funds and withhold disbursement of the remainder until sufficient CITY Funds are released by the CFE Fund and deposited in the Account. Further, DESC's cumulative obligation to provide reimbursement to the CITY is limited to the total amount of CITY Funds awarded to the CITY, as identified in the Recitals to this Agreement, less the Retainer Amount, as set forth in Section 5 of this Agreement.

**Section 5: Retainer.** The Parties understand that DESC will incur certain costs associated with its fiscal sponsorship activities. The Parties acknowledge and agree that such costs are expected to be, but will not exceed, Five Thousand and 00/100 Dollars (\$5,000.00) ("Retainer Amount"). DESC is authorized to retain a portion of the CITY Funds not to exceed the Retainer Amount as reasonable compensation for its administrative duties as fiscal sponsor for the CITY.

**Section 6: Meetings.** The Parties will meet at their mutual convenience, whether in person or via video conference, telephone, or other convenient means on a periodic basis to review the progress of each Party's activities under this Agreement, to coordinate further activities as may be necessary in furtherance of the purpose of this Agreement, and to discuss other relevant issues that may arise from time to time.

**Section 7: Recordkeeping and Reporting.** Each Party will maintain information pertinent to its activities under this Agreement for at least four (4) years following the conclusion or earlier termination of this Agreement, but in no case for less time than may be required to maintain compliance with Applicable Laws, as defined in Section 9 of this Agreement.

**Section 8: Indemnification.** DESC will indemnify, defend, and hold the CITY harmless against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, losses and expenses (including, without limitation, reasonable fees and expenses for attorneys, expert witnesses and other consultants) that may be imposed upon, incurred by, or asserted against the CITY or its departments, officers, employees, or agents by reason of (a) any grossly negligent act, error, or omission caused by the DESC, (b) any failure by DESC to perform its obligations under this Agreement, or (c) any injury to the person or property of an employee of the CITY where such injury arises out of DESC performance under this Agreement.

**Section 9: Compliance with Laws.** Each Party acknowledges that it is individually responsible for maintaining compliance in all respects with all applicable federal, state, and local laws, rules, regulations, and orders having the binding effect of law (collectively, "Applicable Laws"). Neither Party will be responsible for ensuring the other Party's compliance with Applicable Laws at any time, unless so required under Applicable Laws.

**Section 10: Non-Discrimination.** The Parties will, in performing its respective activities set forth herein, refrain from refusing, restricting, withholding, or denying any accommodations, services, privileges, advantages or facilities or otherwise discriminating, whether directly or indirectly, on the basis of race, color, ethnicity, national origin, religious beliefs or practices, age, disability, pregnancy, marital status, parental status, military status, employment or educational status, gender, sex, sexual orientation, gender identity or expression, or any other protected classification, in accordance with Chapter 27 of the Detroit City Code and other Applicable Laws.

**Section 11: Accordance with Tax-Exemption.** The Parties understand that DESC is incorporated as a nonprofit corporation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (“Section 501(c)(3)”). The Parties will use best efforts to perform all activities as part of the Project in accordance with DESC’s nonprofit status and to refrain from any activities that could foreseeably jeopardize such status, including but not limited to efforts to influence legislation or participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office or otherwise engage in the carrying on of propaganda, within the meaning of Section 501(c)(3). In the event that DESC determines, in its sole but reasonable discretion, that the Project or any Project activities could foreseeably jeopardize its tax-exempt status, it may terminate this Agreement immediately and wind down the activities hereunder as contemplated by Section 12 of this Agreement; provided, that DESC will notify the CITY and the Foundations of such termination in writing and otherwise comply with the applicable provisions of Section 12 of this Agreement.

**Section 12: Avoidance of Conflicts.** Neither Party presently has any interest, direct or indirect, and does not intend during the Term (as defined below) of this Agreement to acquire any such interest or employ any person having any such interest, which would conflict in any manner or degree with the performance of this Agreement.

**Section 13: Effective Date, Term, and Termination.** This Agreement is effective upon its execution by an authorized representative of each of the Parties, approval by the City of Detroit Law Department and Purchasing Director, and adoption by resolution of the Detroit City Council, approved by the Mayor of the City of Detroit, in accordance with the terms of the 2012 City Charter (“Effective Date”). This Agreement will be effective for a term commencing on the Effective Date and continuing until the later of (a) the term of the Grant Agreement, or (b) two (2) years, and will remain in effect until the expiration of the later of (a) and (b) above (the “Term”), unless earlier terminated as set forth in this Agreement.

This Agreement can be terminated for cause by either Party upon a finding of material breach and failure to cure such breach by the other Party. If a Party determines that the other Party is in material breach of this Agreement, it may provide written notice of such determination that other Party. The breaching Party will have thirty (30) days after such written notice to cure the breach. If the breaching Party fails to timely cure, the Party not in breech may terminate this Agreement, effective fifteen (15) days after giving notice of termination to the breaching Party. This Agreement can be terminated without cause by mutual agreement of the Parties. Such mutual agreement must be in writing and executed by both Parties, and is effective fifteen (15) days following the date of its execution by both Parties.

Upon the expiration or termination of this Agreement, each Party will wind down its activities under this Agreement so as to reasonably minimize the inconvenience to the other Party. Among other wind down activities, the CITY will provide to DESC final invoicing for all reimbursable activities and DESC will provide a final accounting of its fiscal sponsorship activities to the CITY. The Parties understand and agree that, upon expiration or termination of this Agreement, the CITY has no obligation to terminate or otherwise wind down its activities under the Grant Agreement; however, the CITY's costs incurred after the date of expiration or termination of this Agreement are not eligible for reimbursement under this Agreement.

**Section 14: Amendments.** No amendment to this Agreement will be effective unless it is in writing, expressly references this Agreement, is executed by a duly authorized representative of each Party and is approved in accordance with the procedure for approval of this Agreement.

**Section 15: Notices.** Notices, requests, notifications, and other communications (collectively, "Notices") related to this Agreement by either Party will be given in writing, signed by an authorized representative of the Party, and hand delivered, mailed by first-class mail or by overnight courier, or emailed with receipt confirmation enabled, and addressed as follows:

If to DESC: Detroit Employment Solutions Corporation  
440 East Congress Street  
Detroit, Michigan 48226  
Attention: Robert Shimkoski  
Email: rshimkoski@detempsol.org

If to the CITY: City of Detroit Department of Neighborhoods  
2 Woodward, Suite 1126  
Detroit, Michigan 48226  
Attention: Chelsea Neblett  
Email: neblettc@detroitmi.gov

## **Section 16: Miscellaneous Terms.**

**A. Independent Parties.** Each Party acknowledges that DESC and the CITY are independent of each other and do not intend, as a result of this Agreement or otherwise, to become a joint venture, partners, employees, servants, agents, representatives, contractors, or any type of related business entities to one another with respect to the subject matter of this Agreement.

**B. Assignment.** This Agreement sets forth each Party's intended activities in furtherance of the purpose of this Agreement and neither Party intends to delegate or assign this Agreement, or any portion of this Agreement, either voluntarily or involuntarily, or by operation of law, without the prior written notice to the other Party.

**C. Merger.** This Agreement sets forth the entire understanding between the Parties as to their activities in the purpose of this Agreement and all prior discussions, negotiations,

communications, and understandings, whether written or verbal, are hereby merged into this Agreement.

**D. Choice of Law and Venue.** The Parties acknowledge that this Agreement will be governed by the laws of the State of Michigan, excluding its choice of laws rules. Any legal suit, action or proceeding arising out of this Agreement will be instituted in the federal courts of the United States of America or the courts of the State of Michigan, in each case located in the City of Detroit and County of Wayne, and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

**E. Severability.** In the event that any provision in this Agreement is found by a court to be impermissible or illegal, then that provision shall be stricken from the Agreement and shall be replaced by a provision that is permissible and legal and by mutual agreement of the Parties comes closest to expressing the intent of the stricken provision. The remainder of the Agreement shall remain in full force and effect in accordance with its original overall intent.

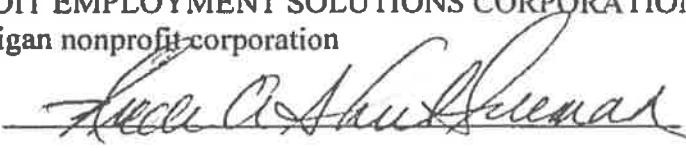
**F. Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original, all of which together shall constitute but one document. Each counterpart may be executed by facsimile or electronic signature, which will be deemed to be an original signature, to the extent permitted by Applicable Laws.

[Signatures appear on next page.]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates shown below, to be effective as of the Effective Date.

DETROIT EMPLOYMENT SOLUTIONS CORPORATION,  
a Michigan nonprofit corporation

By:



Name: Nicole A. Sherard-Freeman

Its: President and CEO

Date: 4.8.19

Approved as to Form Only:

By: \_\_\_\_\_  
Counsel to DESC

CITY OF DETROIT,  
a Michigan municipal corporation

By: \_\_\_\_\_

Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

THIS CONTRACT WAS APPROVED BY  
THE CITY COUNCIL ON \_\_\_\_\_

APPROVED BY LAW DEPARTMENT  
PURSUANT TO SECTION 7.5-206 OF  
THE CHARTER OF THE CITY OF DETROIT

Purchasing Director Date

Corporation Counsel Date

**THIS AGREEMENT IS NOT VALID OR AUTHORIZED UNTIL APPROVED BY  
RESOLUTION OF THE CITY COUNCIL AND SIGNED BY THE PURCHASING  
DIRECTOR.**



## GRANT AGREEMENT

This Grant Agreement (the “Agreement”), dated as of November 1, 2018 (the “Effective Date”) is by and between the **Cities for Financial Empowerment Fund, Inc.** (the “CFE Fund”), a Delaware non-stock, non-profit corporation qualified as exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), and **Detroit Employment Solutions Corporation (“DESC”)**, a 501(c)3 non-profit, and the **City of Detroit**, acting through its Department of Neighborhoods (“Detroit DoN”) (DESC and Detroit DoN are hereinafter jointly referred to as the “Grantees”).

WHEREAS, the CFE Fund works to support municipal engagement to improve the financial stability of low and moderate income households by embedding financial empowerment strategies into local government infrastructure (the “Purposes”).

WHEREAS, the CFE Fund has determined that the support of the Grantees in the work contemplated by this Agreement furthers the exempt Purposes of the CFE Fund.

WHEREAS, the CFE Fund submitted an application, in partnership with the Grantees, to the Skillman Foundation in response to the Skillman Foundation’s recent Call for Collaboration for Youth Development Programs, to support the Purposes of the CFE Fund and the aims of the Grantees.

WHEREAS, the Skillman Foundation approved a grant to the CFE Fund in the amount of \$200,000.

WHEREAS, the Grantees have agreed to use the funds provided by this Agreement (the “Grant”) to support the Purposes by partnering to expand the integration of financial empowerment and banking access strategies into both year-round and summer youth employment programs, supporting and building a broader financial empowerment infrastructure in the City of Detroit, as set forth in Exhibit A (the “Skillman Foundation Call for Collaboration for Youth Development Programs and the CFE Fund, DESC, and Detroit DoN Proposal to the Skillman Foundation”) and Exhibit B (the “Scope of Work”), (Exhibits A and B collectively, the “Program”).

WHEREAS, Detroit DoN has informed the CFE Fund that it will receive the Grant through the auspices of DESC (the “Fiscal Conduit”).

WHEREAS, the CFE Fund and the Grantees desire to enter into this Agreement to provide for the terms and conditions of the Grant and the Program.

NOW, THEREFORE, the CFE Fund and the Grantees agree as follows:

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their respective officers as of the day and year first above written.

CITIES FOR FINANCIAL EMPOWERMENT  
FUND, INC.

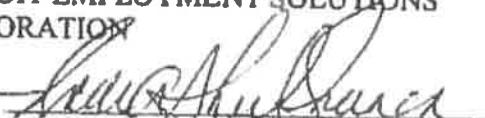
By:

  
Name: Jonathan Mintz  
Title: President and Chief Executive Officer

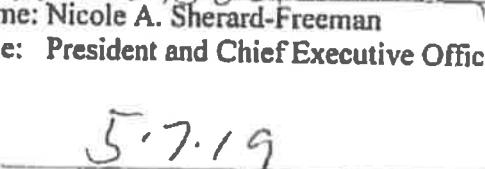
Date: 05/13/2019

DETROIT EMPLOYMENT SOLUTIONS  
CORPORATION

By:

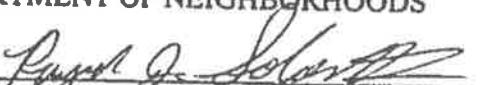
  
Name: Nicole A. Sherard-Freeman  
Title: President and Chief Executive Officer

Date:

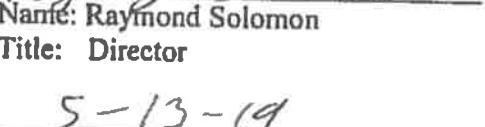
  
5-7-19

THE CITY OF DETROIT, acting through its  
DEPARTMENT OF NEIGHBORHOODS

By:

  
Name: Raymond Solomon  
Title: Director

Date:

  
5-13-19

## Exhibit A

### Skillman Foundation Call for Collaboration for Youth Development Programs (To Be Attached)

#### CFE Fund, DESC, and Detroit DoN Proposal to the Skillman Foundation



Cities for  
FINANCIAL  
EMPOWERMENT  
Fund



#### **Financially Empowering Young Detroit Workers – CFE Fund and City of Detroit Capability Statement**

- Please provide a brief overview of your proposed work, including the goal and objectives.*

The CFE Fund, the City of Detroit Department of Neighborhoods, and the Detroit Employment Solutions Corporation (DESC) propose to partner to expand the integration of financial empowerment and banking access strategies into year-round employment programs, supporting and building a broader financial empowerment infrastructure in the City of Detroit.

Currently, the CFE Fund is working with the City of Detroit to integrate banking access and targeted financial education in Grow Detroit's Young Talent (GDYT). This effort is part of the CFE Fund's larger Summer Jobs Connect (SJC) Initiative, a 16-city program that embeds safe banking access into SYEPs to connect young workers to safe bank or credit union accounts and targeted financial education, building long-term positive financial behaviors and skills. DESC received a CFE Fund planning award to think through programmatic touchpoints for financial empowerment integrations, and has been working to implement these integrations into GDYT. The goal is for a majority of the 8,000 GDYT youth employees to have the opportunity to open a safe bank or credit union account through this initial planning grant.

Skillman Foundation funding would allow the CFE Fund and the City of Detroit to expand this work to two additional programs, providing an additional 1,300 youth with banking access and financial education opportunities. These additional resources would allow the CFE Fund to provide technical assistance throughout the year, fully integrating banking access and targeted financial education into the Workforce Innovation and Opportunity Act (WIOA) Year Round Youth and Jobs For Michigan Graduates (JMG) programs. Technical assistance efforts would focus on banking and program design. CFE Fund banking technical assistance would support the Department of Neighborhoods to negotiate with local banks and credit unions to offer accounts that meet the CFE Fund's Youth Account Priorities, and assist in the selection of a safe, low-fee paycard option as an alternative to direct deposit. In providing technical assistance around programmatic design, the CFE Fund would work with staff from each youth program to identify opportunities to integrate and design education around the benefits of banking, opening of safe and affordable accounts, and opportunities to enroll in direct deposit to accept wages and stipends. Outcomes achieved would include the number of safe and affordable accounts available to youth in Detroit, the number of youth learning the benefits of banking, number of accounts opened, and number of youth receiving income by direct deposit.

- Describe the youth who will benefit from this collaboration and their needs and/or issues.*

Detroit's youth employment challenges are severe. Over 42% of people ages 16-24 are unemployed, the highest of any age group.<sup>1</sup> In the face of these challenges, employing youth is a fundamental step in

<sup>1</sup> Retrieved from <http://www.milmi.org/PAGEID=152> Michigan Department of Technology, Management and Budget – Labor Marketing Information. Annual Planning Information Reports – Regional Workforce Planning Information.



Cities for  
FINANCIAL  
EMPOWERMENT  
Fund



moving toward a stronger financial future – especially as they begin earning money and making decisions with financial implications. Preparing for financial considerations is not often part of youth programming – but the CFE Fund and DESC propose to add these important topics into year-round employment.

- *Which domain(s) (Achieve-Connect-Thrive) does the proposed program address? And how?*

Programming delivered as part of positive youth development efforts can help young people learn and develop critical skills. However, preparing young people for the financial considerations of adulthood, and teaching young people about the financial marketplace within which they are already interacting, are unfortunately not often core components of youth programming. Yet nearly all experts agree that such efforts should start early in children's lives.

In addition to contributing to positive youth development overall, building financial empowerment strategies into youth programming can also contribute more specifically to financial well-being. Research shows that financial knowledge and skills are particularly important parts of a positive youth pathway—some research has even suggested that providing young people with opportunities to develop financial skills and to save might impact other aspects of their development, such as college enrollment and graduation rates. Financial empowerment tools can enable young people to feel more confident and independent as they enter adulthood, and strengthen their ability to accomplish personal goals.

This proposed initiative is built off the work that the CFE Fund has been doing with the City of Detroit through its Summer Jobs Connect initiative, which has been integrating banking access into municipal summer youth employment programs over the past five years. The CFE Fund conducted a series of focus groups with Summer Jobs Connect participants in 2015 to understand how youth perceived the connection between their own developmental objectives and SJC's financial empowerment efforts, as well as if SJC supported their development. The focus groups found that youth had optimistic, future-oriented goals; that they linked financial capability to achieving their goals, from education to career and quality of life goals; and that financial empowerment built confidence, competence and skills, and connection and agency. Youth who participated in SYEP not only developed skills and habits for using and evaluating financial services, but reported feeling competent using their skills. They said they had gained confidence as a result of their access to financial institution information, opening a credit union or bank account, and savings activities, and expressed confidence in their ability to build savings.

Expanding the financial empowerment strategies of Summer Jobs Connect into year-round youth employment programming will help young people build confidence and take ownership over their actions. They will see how their abilities to interact with the financial mainstream can grow through financial empowerment supports; they will have confidence in their ability to open a bank account, enroll in direct deposit, and save for their futures; and they will be able to take ownership over having a strong financial future.



saving for the future. By connecting youth with bank accounts just as they begin to earn income, this approach aims to help them embark on a path to long-term financial stability and security.

This initiative will help young people access safe and affordable banking products, building their relationships with mainstream financial institutions and overall positivity toward banking. This will prepare them to connect to new employment opportunities and make significant contributions to the City of Detroit's recovery.

- *How are you tracking youth attendance, impact, and program quality?*

DESC utilizes the state's One Stop Management Information System (OSMIS) as well as the G\*Stars system. In addition, JMG utilizes its own eNDMS proprietary database to track students.

DESC uses program monitors to ensure the quality of its programs. The JMG program is also evaluated by state JMG monitors for program compliance.

Finally, as part of all grant initiatives, the CFE Fund emphasizes the importance of data collection and understanding program impact.

- *Describe the leadership experience and management expertise of key administrative personnel.*

For the CFE Fund, this project will be led by I-Hsing Sun, Chief Program Officer. I-Hsing Sun manages the CFE Fund's programmatic work, including the Summer Jobs Connect Initiative. Formerly Ms. Sun served as the Assistant Commissioner of Financial Empowerment Programs at the NYC Department of Consumer Affairs. She received a B.S. from New York University and an M.B.A. from The Wharton School, University of Pennsylvania. CFE Fund President and CEO Jonathan Mintz and Managing Director Amelia Erwitt will provide oversight and guidance to the program, as well as participate in key partner meetings and convenings.

Chelsea Neblett will lead the Initiative for the Department of Neighborhoods. Chelsea works on financial empowerment-related initiatives, including a pilot project to stand up a Financial Empowerment Center in the City of Detroit and the current Summer Jobs Connect Program. Prior, Ms. Neblett worked as the Building Sustainable Communities Program Director for a place-based non-profit located in northwest Detroit. She received her B.A. from Michigan State University and is working toward a graduate degree in Urban Planning. The Department of Neighborhoods General Manager and Chief Service Officer, Victoria Kovari, will provide additional oversight and program guidance on behalf of the Mayor's Office.

For DESC, this project will be led by Ericka Page, the Youth Program Manager for DESC, and Lester Gayden, the Program Manager for the JMG program. Ms. Page previously was the Program Director, Americorps for Youth Development Commission, and has a Bachelor's Degree and a Master's Degree from Michigan State University. Misty Evans, Project Manager, DESC will also provide additional oversight and guidance.

Scope of Work

**1. Core Elements.**

The Grantees will be responsible for:

- Providing 1,200 youth with financial education on the benefits of banking and how to use financial products to minimize expenses and maximize financial stability.
- Delivering technical assistance to a total of 10 staff members from Grow Detroit's Young Talent, Workforce Innovation and Opportunity Act, and Jobs for Michigan Graduates so they may better embed financial empowerment into youth employment programs
- Negotiating with banking institutions to provide at least two safe, appropriate youth-focused accounts

**2. Banking Access**

The Grantees will ensure that the SYEP offers participants access to safe and affordable bank accounts by:

- Negotiating at least two safe and affordable accounts, as guided by the SJC youth account priorities (Exhibit F, the “CFE Fund Summer Jobs Connect Youth Account Priorities”)
- Teaching the benefits of banking
  - In-depth banking education will be built into the year-round youth programs, which could include working with in-school youth, career fairs, and specialists who work with out of school youth.
  - Lighter touch education will be built into the SYEP’s program enrollment process.
- Guiding youth to open account
  - Because youth bring their identification and have documentation during program enrollment, the Grantees will coordinate with the partnering financial institutions to help participants open safe and affordable youth banking accounts.
- Building in direct deposit
  - Grantees will coordinate with financial institutions to explore sending account numbers directly to payroll system.
  - Grantees will work with application /enrollment software provider (Philadelphia Youth Network) to ensure that participants have the opportunity to enter their bank account information for direct deposit. Participants may also have the opportunity to enroll in direct deposit in person.

**3. Evaluation**

The Grantees must identify, track, and report on youth financial behaviors. The Grantee and its vendors will also document progress towards the outcomes as structured the Reporting & Outcomes.

#### **4. Learning Community**

The CFE Fund expects full participation and attendance of both workforce and financial empowerment partners (or their designees as applicable) at learning community gatherings and phone calls for SJC grantees, including attendance at one in-person meeting held in the fall of 2019. Grantees will respond to requests from CFE Fund to share best practices with other learning community members. The CFE Fund also will have monthly, one-on-one check-in calls with each grantee city.

#### **5. Site Visits**

Grantees will host, at minimum, one full-day site visit during which CFE Fund staff meet with the City of Detroit workforce and financial empowerment designees, and potentially other City of Detroit agencies involved in the program. The CFE Fund may also meet with key partners of this initiative, including financial empowerment services providers, banking partners, researchers, etc. During the site visit, the CFE Fund will need to meet and speak with youth and job supervisors in a group and/or a one-on-one setting. As feasible, the site visit should also offer an opportunity for CFE Fund to observe implementation of the banking access and targeted financial education programs.

#### **6. Media and Public Relations**

Grantees will work with the CFE Fund to document the success of the program, focusing on financial empowerment achievements, throughout the year to communicate the progress and impact of the initiative. Grantees should work with the CFE Fund and ensure that external communications efforts are discussed and approved in advance. In addition, Grantees and the CFE Fund will coordinate with the Skillman Foundation to document programmatic success.

## 7. Logic Model

Grantees will employ the CFE Fund Logic Model to support the Scope of Work:

### Financially Empowering Young Detroit Workers

*Goal 1: Young people in Detroit employment programs receive financial education to support opening bank accounts, enrolling in direct deposit, and building their financial knowledge and stability.*

*Goal 2: The City of Detroit augments youth employment services to structurally incorporate financial empowerment.*

Inputs	Activities	Outputs	Outcomes
CFE Fund technical assistance	Provide TA on programmatic touchpoints for financial education and banking access	50 Youth open a bank account 325 Youth enroll in direct deposit	1,200 young people understand the benefits of banking, and feel confident in transacting as part of the financial mainstream
	Provide TA on negotiating bank and credit union accounts that meet CFE Fund Youth Account Priorities  Provide TA on vendor management and support for banking access and financial education	1,200 youth receive financial education on the benefits of banking and how to use financial products to minimize expenses and maximize financial stability.	
City of Detroit partners	Identify and leverage programmatic touchpoints for financial education and banking access  Contract with workforce service providers to add financial education and banking access messages into year-round workforce efforts	10 JAG/WIOA/GDYT program staff and vendor staff receive technical assistance on embedding financial empowerment into youth employment programs (including 20 calls, 2 site visits, 1 learning community event)	The City of Detroit incorporates financial empowerment and banking into program infrastructure for Detroit's youth workforce programs  Financial education expands to year-round youth workforce services in Detroit
Banking partners	Negotiate with financial institutions to offer safe, affordable accounts that meet Youth Account Priorities  Offer accounts that meet SJC Youth Account Priorities	2 safe, appropriate accounts negotiated to meet Youth Account Priorities	Supply of appropriate youth accounts in Detroit increases

Exhibit C

Grant Budget

Based on the \$200,000 grant from the Skillman Foundation and corresponding budget, the CFE Fund will provide \$100,000 to DESC and \$45,000 to Detroit DoN to support the Grantees' efforts to expand the integration of financial empowerment and banking access strategies into year-round employment programs, supporting and building a broader financial empowerment infrastructure in the City of Detroit.

Budget Item	Cost
<b>Detroit Employment Solutions Corporation Funding</b>	
<i>Staff support - financial empowerment, logistics and PYNDEX collaboration</i>	\$ 55,000.00
<i>Information Technology collaboration: PYNDEX development</i>	\$ 15,000.00
<i>Banking and financial education events- site rental, refreshments, staffing costs, transportation, training facilitation and other related costs</i>	\$ 20,000.00
<i>Materials: handouts, digitization of powerpoints, AV equipment</i>	\$ 10,000.00
<b>Department of Neighborhoods Staffing</b>	
<i>Staff support - financial empowerment and banking negotiation</i>	\$ 45,000.00
<b>CFE Fund Technical Assistance</b>	
<i>Staff time and central costs to support technical assistance on financial education and banking access integrations</i>	\$ 45,000.00
<b>Travel</b>	
<i>Travel costs, including CFE Fund site visits and City of Detroit attendance at Learning Community Events</i>	\$ 10,000.00
<b>Total</b>	<b>\$ 145,000.00</b>

## Exhibit D

### Reporting & Outcomes

The Grantees are responsible for submitting progress reports using the CFE Fund's online grant portal.

#### Financial Reporting

The CFE Fund requires financial documentation of expenses paid corresponding to the Grantee budget.

#### Program Reports

The CFE Fund will assign semi-annual program reports to track progress towards grant objectives and understand accomplishments, challenges, and lessons learned. An overall Program budget will also be expected. A total of two Program Reports will be completed throughout the Grant term. The interim report is due on May 1, 2019, and the final report is due on October 1, 2019.

Outcomes to be tracked include the following:

		Participants receiving year round financial education	2019 Actual	Estimated pre-SJC totals
<b>Program Model</b>	<b>How many youth participated in the year-round financial education program?</b>			
	<b>How many youth went on to work for GDYT in Summer 2019?</b>			
	<b>How many youth were taught about the benefits of banking?</b>			
<b>Financial Education</b>	<b>How many youth received follow-up financial education on how to efficiently use a bank account, budgeting, and/or savings? (Messaging, peer-mentoring, continued training, etc.)</b>			
	<b>How many youth was your program able to determine banking status for? (Whether participants had an account prior to programming)</b>			
<b>Account Opening</b>	<b>How many youth had the opportunity to open an account through your program?</b>			
	<b>How many youth actually opened accounts through your program?</b>			
	<b>How many youth had the option of direct depositing their summer paycheck into a bank account?</b>			
<b>Direct Deposit</b>	<b>How many youth actually received their pay via direct deposit?</b>			
	<b>How many youth receiving direct deposit split the deposit into a savings and transaction account?</b>			

		Participants from general GDYT application pool*	2019 Actual	Estimated pre-SJC totals
<b>Program model</b>	<b>How many youth are served by your city's SYEP in total?</b>			
	<b>How many youth are served by the SYEP that your agency oversees and manages?</b>			
	<b>How many youth were taught about the benefits of banking?</b>			
<b>Financial Education</b>	<b>How many youth received follow-up financial education on how to efficiently use a bank account, budgeting, and/or savings? (Messaging, peer-mentoring, continued training, etc.)</b>			
	<b>How many youth was the city able to determine banking status for? (Whether participants had an account prior to programming)</b>			
<b>Account opening</b>	<b>How many youth had the opportunity to open an account through your program?</b>			
	<b>How many youth actually opened accounts through your program?</b>			
	<b>How many youth had the option of direct depositing their summer pay into a bank account?</b>			
<b>Direct Deposit</b>	<b>How many youth actually received their pay via direct deposit?</b>			
	<b>How many youth receiving direct deposit split the deposit into a savings and transaction account?</b>			

\* Not including those who participated in year-round financial training

**Notices**

**Cities for Financial Empowerment Fund, Inc.**

I-Hsing Sun  
Chief Program Officer  
Cities for Financial Empowerment Fund, Inc.  
44 Wall Street, Suite 605  
New York, NY 10005  
(646) 362-1634  
[isun@cfefund.org](mailto:isun@cfefund.org)

**DESC (in its capacity as Grantee and Fiscal Conduit)**

Robert Shimkoski  
Director, Policy Planning and Resource Development  
440 E. Congress, Suite 400  
Detroit, Mi 48226  
313-664-5627  
[Rshimkoski@detempsol.org](mailto:Rshimkoski@detempsol.org)

**Detroit DoN**

Name:  
Title:  
Address:  
Phone Number  
Email

**Exhibit F**

**CFE Fund Summer Jobs Connect Youth Account Priorities**



**SUMMER JOBS CONNECT YOUTH ACCOUNT PRIORITIES**

These following priorities are intended for use by programs seeking or negotiating financial institution transaction accounts for youth populations.

Critical Features	
Terms	Standards
Transaction Account at Banking Institution	Checking account (including checkless checking); bank- or credit union-issued prepaid Non-custodial account ownership for those under 18
Minimum Opening Deposit	\$25 or less, with ability for consumer to delay funding initial balance until first payroll
Monthly Maintenance Fee	None for youth accounts
Overdraft or Non-Sufficient Funds (NSF) Fees	None, structurally not possible (e.g. via checkless checking)
Dormancy or Inactivity Fees	None; after 6 months or more of inactivity, account can be suspended with an option to reactivate
Withdrawal Capability	Free methods to access funds through in-network ATMs
Insured Deposits	Insured by FDIC or NCUSIF
New Account Screening (e.g. ChexSystems, Early Warning Services)	For consumers under 18: Flexible usage, reflecting that any negative reports are unlikely to be fault of the minor For consumers 18 and over: Flexible usage; only deny new customers for past incidences of actual fraud
Alternative IDs	Accept alternative IDs (e.g. school IDs, program IDs)
Remote Account Opening	Accounts can be opened remotely (e.g. through onsite program enrollment, assisted account opening, or online), including issuing account numbers off-site
Linked Savings Accounts	Free savings accounts and account transfers
Additional Important Features	
Point of Sale (POS) Capability	Debit card/prepaid card
Branch Access	Free and unrestricted
Telephone Banking	Free and unrestricted (including live customer support)
Use of Out-of-Network ATM	\$2.50 or less (not including local ATM fee)
Deposit Capability	Free in branch, at ATM, and direct deposit
BILL Pay by Customer	Free
BILL Pay by Financial Institution	Free (available, otherwise at least four free money orders and/or cashier checks per month)
Check Cashing for Checks Issued by that Bank	Free
Online and Mobile Banking	Free
Banking Alerts	Free
Monthly Statements	Free paper (or electronic with consumer consent)
Mobile Deposits	Available, free
Funds Availability	Immediate availability for known customers cashing government, payroll, or same-bank checks
Money Orders	\$1.60 or less (based on U.S. Postal Service rate)
Remittances (International Wire)	Competitively priced (\$5.00 - \$20.00, depending on country)
Credit-Building Product Offerings	Secured credit card or secured personal loan, e.g.



[www.cfefund.org](http://www.cfefund.org)

**EXHIBIT G**

**Self-Insurance Certificate by Detroit DoN**

WHEREAS, pursuant to the attached letter (the “Self-Insurance Letter”), and addressed to the CFE Fund, Detroit DoN has advised that it operates a self-insurance program.

NOW, THEREFORE, by execution of this Self-Insurance Certificate, Detroit DoN hereby certifies it shall provide the CFE Fund with all rights and benefits that would be provided by the following selected contract insurance requirements:

- Commercial General Liability Insurance as per Section 8(b)
- Professional Liability Insurance as per Section 8(c)
- Workers’ Compensation, Disability Benefits, and Employer’s Liability Insurance as per Section 8(d)
- Unemployment Insurance as per Section 8(e)
- Business Automobile Liability Insurance as per Section 8(f)
- Cyber Liability Insurance as per Section 8(g)

Moreover, by this Self-Insurance Certificate and this Agreement, the Grantee certifies it has both the legal ability and the financial means with which to cover any liability owed to the CFE Fund up to contractually designated amounts.

Detroit DoN

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Attachments: Self-Insurance Letter

## Office of Development and Grants

---

### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Mayor's Office-Department of Neighborhoods (DON) is requesting authorization to accept a sub-grant of reimbursement from Detroit Employment Solutions Corporation (DESC), in the amount of \$40,000.00, to expand financial empowerment and banking access programs; and

**WHEREAS**, this grant is a sub-award from the Cities for Financial Empowerment Fund to the DESC for a total of \$145,000.00; and the DESC has awarded the DON with \$45,000.00, in accordance with the terms of the agreement between the Cities for Financial Empowerment Fund, the DESC, and the DON; and the total project cost is \$145,000.00; and

**WHEREAS**, the DESC will retain \$5,000.00 for administrative fees, and therefore, the DON will receive \$40,000.00 in funding; and

**WHEREAS**, this request has been approved by the Law Department; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to establish Appropriation number 20660, in the amount of \$40,000.00 for the FY 2019 Skillman Foundation Youth Development Program sub-grant.

*Recess Contracts  
Week of 8/6/19*

# **NEIGHBORHOOD AND COMMUNITY SERVICES STANDING COMMITTEE**



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV)

17

June 25, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the Central Park Conservancy  
for the FY 2019 National Partnership Grant Lab**

The General Services Department is hereby requesting authorization from Detroit City Council to submit a grant application to the Central Park Conservancy for the FY 2019 National Partnership Grant Lab. The amount being sought is \$25,000.00. There is no match requirement. The total project cost is \$25,000.00.

The FY 2019 National Partnership Grant Lab will enable the department to:

- Support future parks planning operations
- Receive mentoring in order to build departmental capacity
- Evaluate the long term organizational mission

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Friedrichs".

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV)

**Grant Application Request Form (GARF)**

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director,  
[parkersa@detroitmi.gov](mailto:parkersa@detroitmi.gov) and Greg Andrews, Program Analyst IV, [andrewsgr@detroitmi.gov](mailto:andrewsgr@detroitmi.gov)

<b>City Department</b>	General Services Department
<b>Date</b>	June 14, 2019
<b>Department Contact Name</b>	Donna Miller
<b>Department Contact Phone</b>	313-224-1155
<b>Department Contact Email</b>	<a href="mailto:millerdo@detroitmi.gov">millerdo@detroitmi.gov</a>
<b>Grant Opportunity Title</b>	National Partnership Lab
<b>Grant Opportunity Funding Agency</b>	Central Park Conservancy
<b>Web Link to Opportunity Information</b>	<a href="http://www.centralparknyc.org">www.centralparknyc.org</a>
<b>Award Amount (that Department will apply for)</b>	\$25,000
<b>Application Due Date</b>	June 21, 2019
<b>Anticipated Proposed Budget Amount</b>	\$25,000
<b>City Match Contribution Amount</b>	None Required
<b>Source of City Match (include Appropriation Number, Cost Center, and Object Code)</b>	<b>None Required</b>
<b>List of programs/services/activities to be funded and the Budget for each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	- evaluate long term organizational vision - define a discrete organizational challenge - develop a strategy to meet that challenge
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To support General Services Department in future park planning efforts.
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	- capacity building - receive mentoring - participate in multi-day workshop in New York

**Janet Anderson**

Director's Name (Please Print)

*Janet Anderson*  
(Director's Signature)

6-17-2019

Date

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the General Services Department has requested authorization from City Council to submit a grant application to the Central Park Conservancy, for the FY 2019 National Partnership Grant, in the amount of \$25,000.00, to support future parks planning operations; now

**THEREFORE BE IT RESOLVED**, the General Services Department is hereby authorized to submit a grant application to the Central Park Conservancy for the FY 2019 National Partnership Grant.

*Recess Contracts week 8  
8-6-19*

*Formal Session  
9-3-19*

# **PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE**

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001949      100% City Funding – To Provide Fiduciary Services for Warrendale, Cody, Rouge Neighborhood Framework Project on Behalf of Planning and Development. – Contractor: Invest Detroit Foundation – Location: 600 Renaissance Center Ste. 1710, Detroit, MI 48243 – Contract Period: Upon City Council Approval through July 16, 2020 – Total Contract Amount: \$245,000.00 **PLANNING AND DEVELOPMENT**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** \_\_\_\_\_ **TATE** \_\_\_\_\_

**RESOLVED**, that Contract No. 6001949 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

~~class~~ Class Contracts 8-20-19

Formal lesson  
9-3-19

# PLANNING AND ECONOMIC DEVELOPMENT STANDING COMMITTEE

19

## OFFICE OF CONTRACTING AND PROCUREMENT

August 23, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001309      100% Federal Funding – AMEND 1 – To Provide Academic Enrichment in Math, Science, and Engineering for School Age Children. – Contractor: DAPCEP – Location: 2111 Woodward, Ste. 506, Detroit, MI 48201 – Contract Period: Upon City Council Approval through December 31, 2019 –Total Contract Amount: \$86,535.00 **HOUSING AND REVITALIZATION** (*This Amendment is to add Time Only, Original Expiration 6/30/19*)

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER \_\_\_\_\_ TATE**

**RESOLVED**, that Contract No. 6001309 referred to in the foregoing communication dated August 23, 2019, be hereby and is approved.

Recess week of  
8/20/19.

**PLANNING AND  
ECONOMIC  
DEVELOPMENT  
STANDING  
COMMITTEE**



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV)

20

July 16, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to Accept and Appropriate Community Benefits Ordinance  
commitments from Fiat Chrysler Automobiles (FCA) US LLC**

The FCA US LLC has awarded the City of Detroit Housing and Revitalization Department with the Home Repair Program for a total of \$1,800,000.00. There is no match requirement.

The objective of the funding is to support neighborhood stabilization. The funding allotted to the department will be utilized to provide home repair grants for up to \$15,000.00 per home in the impact area.

If approval is granted to appropriate this funding, the appropriation number is 20670

I respectfully ask your approval to accept and appropriate funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

This Detroit Council Request has been approved by the Office of Budget

FCA US LLC Automotive Projects  
Neighborhood Advisory Council

April 26, 2019

Mr. Maurice Cox  
Director  
Planning and Development Department  
City of Detroit  
2 Woodward, Suite 800  
Detroit, MI 48226

**Re: Neighborhood Advisory Council Letter of Support for the FCA US LLC Community Benefits Proposal**

Mr. Cox,

FCA US LLC plans to expand its existing operations at the Jefferson North and Mack Avenue Assembly Plants. Proposed expansions will include buildings for general assembly, a paint shop, a body shop, a test track facility, and a quality center. This development will provide an opportunity for FCA US LLC and its partners to employ approximately 4,950 people.

To identify the impacts of this project, the FCA US LLC Neighborhood Advisory Council (the NAC) was established on Wednesday, March 20, 2019 for the purpose of participating in the Community Benefits Process, as required by the Detroit Community Benefits Ordinance.

As part of the community benefits process, the NAC met with FCA, City staff, and members of the public to better understand FCA US LLC proposed investment and to provide a list of concerns to the development team. After a series of nine meetings, all three parties agreed upon a list of impacts; this list, responses and map of the planning area are included here as an attachment.

The NAC actively engaged the public throughout this process to solicit community feedback via community meetings, informal surveys, and conversations with neighbors. The purpose of this engagement was to develop an informed Community Benefits Agreement (CBA) that best represents our understanding of community needs and reflects what was heard as an outcome of the strong community engagement. As a result, the FCA US LLC NAC provided a six page list of impacts to FCA US LLC and the City of Detroit staff that included most of this community input.

During discussions with the NAC members, the City of Detroit and FCA US LLC committed to the items included in the attached Developer & City Commitment List.

After reviewing the proposal and public comment, the NAC voted 8-1 to support FCA US LLC Community Benefits Proposal. Further, the NAC supports this package with the commitment of FCA US LLC to continue engagement with the NAC, residents of the impact area, and the broader community for as long as the company is in the neighborhood, even though the formal community benefits process has come to an end.

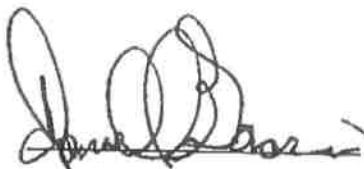
The NAC is pleased to offer this letter of support the attached "FCA US LLC/City Responses to Impacts as identified by FCA US LLC NAC - April 24 2019" document accurately reflects our understanding of the agreed upon community benefits to be included in the development agreement for this project.

FCA US LLC Automotive Projects  
Neighborhood Advisory Council

The NAC welcomes FCA US LLC to the neighborhood and looks forward to working with members of the City's administration and the FCA US LLC team in the near and distant future, to create a stronger community for all.

Sincerely,

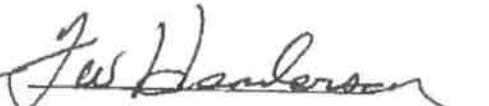
The FCA US LLC Automotive Projects Neighborhood Advisory Council



Darnell Gardner



Thomas Hardiman



Jay Henderson

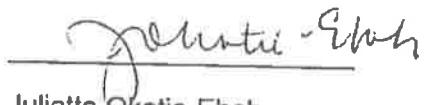
---



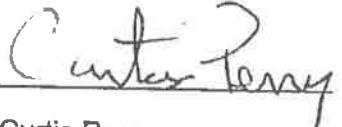
Michelle Jackson



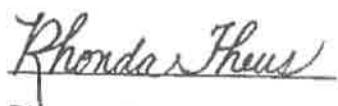
Jerry King



Juliette Okotie-Eboh

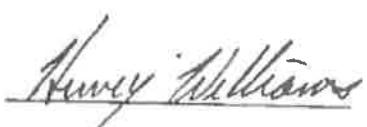


Curtis Perry



Rhonda Theus

Rhonda Theus



Henry Williams

Henry Williams

Cc: M. Cox, Planning & Development Department

R. Stallworth, FCA US LLC

## **City of Detroit and FCA US LLC CBO Commitments**

### **Support Neighborhood Stabilization Housing in the Impact Area with an investment of \$7.7M**

#### **1) Demolitions**

- a) City commits to invest \$5.4M in the completion of 300 demolitions in the impact area. Priority of 53 demolitions to be given to those publically-owned structures on/near the Beniteau impact area, as defined by the Detroit Building Authority. Remaining demolitions to be determined with support from NAC and other impact area members.
- b) 100 demolitions per year will be completed for the next three years
- c) Demolitions can be tracked at:  
<https://data.detroitmi.gov/Government/Demolitions-Data-Lens/xhif-khyv>
- d) The estimated start date for demolitions will be 9 months from the council approval date.
- e) Residents of the impact area will be involved in the selections of demolitions in the impact area
- f) Priority and accelerated demolition of vacant structures in the impact area of Beniteau to McClellan bordered by Mack and East Warren
- g) \$500,000 will be dedicated to home rehabilitation of DLBA owned homes within the impact area

#### **2) Home Repair Grants and Loans**

- a) FCA US LLC commits to invest \$1.8M in home repair grants up to \$15,000 per grant in the impact area. Priority will be given to owner occupied homes along Beniteau Street impact area. The program will be executed over a two-year period or until funds are exhausted.
- b) Approximately \$700,000 will be directed to a specific grant program to support Beniteau Street residents who are acutely impacted by the construction along the project perimeter in repairing homes to prevent noise pollution. Awards will be granted up to \$15,000 per owner occupied, income eligible property.
- c) The grant process will be led by Detroit Housing & Revitalization Department who will manage program eligibility requirements and granting of awards.
- d) HRD staff will use maximum leniency allowed in resolving eligibility conflicts, ex. home insurance with program guidelines
- e) Those residents who fall outside the income eligibility guidelines for home repair grants will be encouraged to apply for 0% home repair loans.
- f) The estimated start date for the home repair grants program will be 3 months from the council approval date.

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Housing and Revitalization Department is requesting authorization to accept funding from Fiat Chrysler Automobiles (FCA) US LLC, in the amount of \$1,800,000.00, to support neighborhood stabilization; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE, BE IT RESOLVED** that the Budget Director is authorized to establish Appropriation number 20670, in the amount of \$1,800,000.00, for the FCA US LLC Home Repair Program.

*Referrals Rec'd week of 7-30-19*

# PUBLIC HEALTH AND SAFETY STANDING COMMITTEE

21

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001234      100 % City Funding – AMEND 1 – To Provide Janitorial Supplies. –  
Contractor: Empire Equipment & Supply Co., Inc. – Location: 6500 E.  
Warren, Detroit, MI 48207 – Contract Period: Upon City Council  
Approval through March 14, 2020 – Total Contract Amount: \$217,074.39.  
**FIRE (This Amendment is to Reduce the Contract Period from 3 years to 2  
years. Original Expiration 3/14/21)**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER BENSON**

**RESOLVED**, that Contract No. 6001234 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

22

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001899      100 % City Funding – To Provide Medical Oxygen for DFD EMS. –  
Contractor: Linde Gas North America (NA) LLC (LifeGas) – Location:  
200 Somerset Corporate Blvd., Ste. 7000, Bridgewater, NJ 08807 –  
Contract Period: Upon City Council Approval through April 30, 2021 –  
Total Contract Amount: \$47,981.20 **FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 6001899 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

23

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035128      100 % City Funding – To Provide Medical Oxygen for DFD EMS. –  
Contractor: Linde Gas North America (NA) LLC (LifeGas) – Location:  
200 Somerset Corporate Blvd., Ste. 7000, Bridgewater, NJ 08807 –  
Contract Period: Upon City Council Approval through April 30, 2021 –  
Total Contract Amount: \$47,981.20 **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 3035128 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

24

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035332      100% Street Funding – To Provide Outdoor Metal Trash Receptacles with Rain Bonnets for DPW. – Contractor: Bicycle Parking, LLC – Location: 3790 Bradview Dr., Rosemont, CA 95827 – Contract Period: One Time Purchase. – Total Contract Amount: \$609,750.00 **PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 3035332 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

25

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035304      100% City Funding – To Provide Emergency Residential Demolition at 4072 Junction. – Contractor: RDC Construction Services – Location: 26400 W. Eight Mile, Southfield, MI 48033 – Contract Date: Upon City Council Approval through August 5, 2020 – Total Contract Amount: \$20,900.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 3035304 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

26

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035317      100% City Funding – To Provide Emergency Residential Demolition at 3415, and 3421 McClellan. – Contractor: Adamo Demolition Co. – Location: 320 E. Seven Mile Rd., Detroit, MI 48203 – Contract Date: Upon City Council Approval through July 22, 2020 – Total Contract Amount: \$56,000.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 3035317 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

27

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035319      100% City Funding – To Provide Emergency Residential Demolition at 13983, and 13989 Sorrento. – Contractor: Adamo Demolition Co. – Location: 320 E. Seven Mile Rd., Detroit, MI 48203 – Contract Date: Upon City Council Approval through July 22, 2020 – Total Contract Amount: \$39,000.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER BENSON**

**RESOLVED**, that Contract No. 3035319 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

28.

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035368      100% City Funding – To Provide Emergency Residential Demolition at 9110 Harrell. – Contractor: RDC Construction Services – Location: 26400 W. Eight Mile, Southfield, MI 48033 – Contract Date: Upon City Council Approval through August 5, 2020 – Total Contract Amount: \$18,900.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 3035368 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

29

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035581      100% City Funding – To Provide Emergency Residential Demolition at 5655 Addison. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through August 5, 2020 – Total Contract Amount: \$26,015.00

### **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 3035581 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

30

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035588      100% City Funding – To Provide Emergency Residential Demolition at 6424 Hanson. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through August 5, 2020 – Total Contract Amount: \$34,500.00

### **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 3035588 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035760      100% City Funding – (Change Order 1) To Provide Commercial Demolition for Group 87 at 31 Woodland. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through July 31, 2020 – Total Contract Amount: \$29,297.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 3035760 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

Session Contracts week of 8-6-19

Formal Session  
9-3-19

# PUBLIC HEALTH AND SAFETY STANDING COMMITTEE

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002085      100% City Funding – To Provide Arson Incident Management Software for DFD. – Contractor: Virtual Advantage, LLC – Location: 3310 W. Big Beaver, Ste. 204, Troy MI 48084 – Contract Period: Upon City Council Approval through June 30, 2022 – Total Contract Amount: \$111,421.50  
**FIRE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 6002085 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001799      100% Major Street Funding – To Provide Bituminous Resurfacing of Class C Streets at Various Locations-Citywide. – Contractor: Fort Wayne Contracting, Inc./Ajax Paving Industries, Inc. a Joint Venture – Location: 320 E. Seven Mile, Detroit, MI 48203 – Contract Period: Upon City Council Approval through August 5, 2021 – Total Contract Amount: \$7,350,460.88 **PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 6001799 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

34

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002062      100% Major Street Funding – To Provide Construction Services for the South Service Drive Bridge at Evergreen. – Contractor: C.A. Hull Co., Inc. – Location: 8177 Goldie Rd., Walled Lake, MI 48390 – Contract Period: Upon City Council Approval through August 12, 2021 – Total Contract Amount: \$1,047,667.96 **PUBLIC WORKS**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER BENSON**

**RESOLVED**, that Contract No. 6002062 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035603      100% City Funding – To Provide Emergency Residential Demolition at 5113 Jos Campau. – Contractor: DMC Consultants – Location: 13500 Foley, Detroit, MI 48227 – Contract Date: Upon City Council Approval through August 5, 2020 – Total Contract Amount: \$26,500.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 3035603 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

36

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035826      100% City Funding – To Provide Emergency Residential Demolition at 14808 Blackstone. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through August 12, 2020 – Total Contract Amount: \$18,228.00    **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 3035826 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

Please Contracts week of  
8-13-19

Formal session  
8-3-19

# PUBLIC HEALTH AND SAFETY STANDING COMMITTEE

37

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035316      100 % City Funding – To Provide Media Production Services for the DPD Marketing Campaign for Recruiting. – Contractor: West 12 Productions – Location: 24224 Sargent Ave., Southfield, MI 48045 – Contract Period: Upon City Council Approval through August 31, 2019 – Total Contract Amount: \$26,900.00 **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3035316 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

38

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3036029      100% City Funding – To Provide Emergency Residential Demolition at 2582 Marlborough. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through August 12, 2020 – Total Contract Amount: \$17,348.00 **HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3036029 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

39

## OFFICE OF CONTRACTING AND PROCUREMENT

August 13, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3035827      100% City Funding – To Provide Emergency Residential Demolition at 14250 Flanders. – Contractor: Gayanga Co. – Location: 1420 Washington Blvd., Ste. 301, Detroit, MI 48226 – Contract Date: Upon City Council Approval through August 12, 2020 – Total Contract Amount: \$17,715.00  
**HOUSING AND REVITALIZATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 3035827 referred to in the foregoing communication dated August 13, 2019, be hereby and is approved.

Recess Contracts w/e 8-20-19

Formal fusion  
9-3-19

# PUBLIC HEALTH AND SAFETY STANDING COMMITTEE

40

**OFFICE OF CONTRACTING  
AND PROCUREMENT**

August 23, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001375      100% City Funding – To Provide Vehicle Towing Services for Abandoned Vehicles, Abandoned Boats with or without Trailers, and Boot and Tow (Scofflaw) Vehicles. – Contractor: AC Towing, Inc. – Location: 5130 14<sup>th</sup> Street, Detroit, MI 48208 – Contract Period: Upon City Council Approval through June 30, 2021 – Total Contract Amount: \$84,500.00  
**MUNICIPAL PARKING**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER BENSON**

**RESOLVED**, that Contract No. 6001375 referred to in the foregoing communication dated August 23, 2019, be hereby and is approved.

41

## OFFICE OF CONTRACTING AND PROCUREMENT

August 23, 2019

### HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

3036087      100% City Funding – To Provide Annual Subscription of Investigative Systems for Law Enforcement. – Contractor: LeadsOnline, LLC – Location: 6900 Dallas Parkway, Ste. 825, Plano, TX 75024 – Contract Period: Upon City Council Approval through July 1, 2020 – Total Contract Amount: \$102,588.00 **POLICE**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 3036087 referred to in the foregoing communication dated August 23, 2019, be hereby and is approved.

42

## OFFICE OF CONTRACTING AND PROCUREMENT

August 23, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000873      100% City Funding – AMEND 3 – To Provide Ammunition for DPD. –  
Contractor: Kiesler Police Supply Inc. – Location: 2802 Sable Mill Rd.,  
Jeffersonville, IN 47130 – Contract Period: September 1, 2019 through  
August 31, 2020 – Total Contract Amount: \$925,183.23 **POLICE** (*This  
Amendment is for Time Only. Original Expiration 8/31/19*)

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 6000873 referred to in the foregoing communication dated August 23, 2019, be hereby and is approved.

43

## OFFICE OF CONTRACTING AND PROCUREMENT

August 23, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001636      100% City Funding – AMEND 1– To Provide Promotional Examinations for DPD. – Contractor: Industrial Organizational Solutions – Location: 1520 Kensington Rd., Ste. 110, Oak Brook, IL 60523 – Contract Period: September 1, 2019 through March 31, 2020 – Total Contract Amount: \$107,870.00 **POLICE (This Amendment is for Time Only. Original Expiration 8/31/19)**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

BY COUNCIL MEMBER BENSON

**RESOLVED**, that Contract No. 6001636 referred to in the foregoing communication dated August 23, 2019, be hereby and is approved.

Recess Contracts week of 8-27-19

Second Session

9-3-19

PUBLIC HEALTH  
AND SAFETY  
STANDING  
COMMITTEE



**OFFICE OF CONTRACTING  
AND PROCUREMENT**

August 26, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6002239      100% Federal Funding – To Provide Repairs in Tank Fuels, Recoring and Repair Services for Heat Exchanges used in Transit Buses. – Contractor: Ajax & Auto Center Radiator, Inc. – Location: 14447 E 9 Mile Rd., Warren, MI 48089 – Contract Period: Upon City Council Approval through August 19, 2023 – Total Contract Amount: \$360,000.00.  
**DEPARTMENT OF TRANSPORTATION**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER** BENSON

**RESOLVED**, that Contract No. 6002239 referred to in the foregoing communication dated August 26, 2019, be hereby and is approved.

45

## OFFICE OF CONTRACTING AND PROCUREMENT

August 26, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000126      38.42% Grant Funding, 61.58% State Funding – AMEND 2 – To Provide Housing Opportunities for Persons with AIDS (HOPWA). – Contractor: Southeastern Michigan Health Association – Location: 200 Fisher Blvd, 3011 West Grand Blvd, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 30, 2019 – Contract Increase: \$1,174,209.00 – Total Contract Amount: \$9,042,546.00 **HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER BENSON**

**RESOLVED**, that Contract No. 6000126 referred to in the foregoing communication dated August 26, 2019, be hereby and is approved.

46

## OFFICE OF CONTRACTING AND PROCUREMENT

August 26, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6000468      38.42% Grant Funding, 61.58% State Funding – AMEND 4 – To Provide Fiduciary Services for the Department of Health. – Contractor: Southeastern Michigan Health Association – Location: 200 Fisher Blvd, 3011 West Grand Blvd, Detroit, MI 48202 – Contract Period: Upon City Council Approval through December 30, 2019 – Contract Increase: \$7,304,347.71 – Total Contract Amount: \$55,043,911.29 **HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER BENSON**

**RESOLVED**, that Contract No. 6000468 referred to in the foregoing communication dated August 26, 2019, be hereby and is approved.

47

## OFFICE OF CONTRACTING AND PROCUREMENT

August 26, 2019

HONORABLE CITY COUNCIL:

The Purchasing Division of the Finance Department recommends a Contract with the following firm(s) or person(s):

6001651      60% State Funding – 40% City Funding –Memorandum of Agreement (MOA), Ambient Air Quality Monitoring Services Conducted by State of Michigan, Department of Environment, Great Lakes, and Energy (EGLE) for the Gordie Howe International Bridge Project. EGLE shall Conduct Ambient Air Monitoring at 3 new Stationary sites plus add some additional equipment to the existing EGLE Air Monitoring site on Waterman St, formerly called the Southwestern High School (SWHS) Site. – Contractor: State of Michigan, EGLE – Location: 333 S. Grand Ave., PO Box 30634, Lansing, MI 48909 – Contract Period: Upon City Council Approval through August 1, 2028 – Total Contract Amount: \$78,000.00 **HEALTH**

Respectfully submitted,

Boysie Jackson, Chief Procurement Officer  
Office of Contracting and Procurement

**BY COUNCIL MEMBER BENSON**

**RESOLVED**, that Contract No. 6001651 referred to in the foregoing communication dated August 26, 2019, be hereby and is approved.

Recess Contracts week  
07 8.6.2019

Fumal Session  
9.3.19

# PUBLIC HEALTH AND SAFETY STANDING COMMITTEE



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV)

48

June 14, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the Federal Transit Administration for the FY 2019 Bus and Bus Facilities Grant**

The Detroit Department of Transportation (DDOT) is hereby requesting authorization from Detroit City Council to submit a grant application to the Federal Transit Administration for the FY 2019 Bus and Bus Facilities Grant. The amount being sought is \$10,618,515.00. If awarded, the Michigan Department of Transportation will provide a match award, in the amount of \$2,123,703.00, to support this project. There is no City match requirement.

The FY 2019 Bus and Bus Facilities Grant will enable the department to:

- Purchase new fare boxes for DDOT buses
- Acquire hardware, software and other equipment to support improvements to DDOT fare boxes

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV)

### Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director,  
[parkerssa@detroitmi.gov](mailto:parkerssa@detroitmi.gov) and Greg Andrews, Program Analyst IV, [andrewsgr@detroitmi.gov](mailto:andrewsgr@detroitmi.gov)

<b>City Department</b>	Department of Transportation (DDOT)
<b>Date</b>	June 11, 2018
<b>Department Contact Name</b>	Elias Fischer
<b>Department Contact Phone</b>	313-833-3681
<b>Department Contact Email</b>	<a href="mailto:efis@detroitmi.gov">efis@detroitmi.gov</a>
<b>Grant Opportunity Title</b>	FY 2019 Grants for Buses and Bus Facilities Program
<b>Grant Opportunity Funding Agency</b>	Federal Transit Administration (FTA)
<b>Web Link to Opportunity Information</b>	<a href="https://www.govinfo.gov/content/pkg/FR-2019-05-15/pdf/2019-09439.pdf">https://www.govinfo.gov/content/pkg/FR-2019-05-15/pdf/2019-09439.pdf</a>
<b>Award Amount (that Department will apply for)</b>	\$10,618,515
<b>Application Due Date</b>	June 21, 2018
<b>Anticipated Proposed Budget Amount</b>	\$14,989,120 (includes FY 2019 Section 5307 funding)
<b>City Match Contribution Amount</b>	N/A
<b>Source of City Match (include Appropriation Number, Cost Center, and Object Code)</b>	Match to be provided by MDOT - \$2,123,703
<b>List of programs/services/activities to be funded and the Budget for each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	- Fareboxes: \$5,500,000 - Hardware, software and equipment: \$9,489,120
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample:</i> To support expansion of promising youth development programs in MNO neighborhood.	To support the replacement of the current fare collection system on all transit buses. This will include new fareboxes, software, hardware and support equipment.
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	N/A

Angelica Jones

Director's Name (Please Print)

Director's Signature

6/13/17  
Date

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Detroit Department of Transportation (DDOT) has requested authorization from City Council to submit a grant application to the Federal Transit Administration, for the FY 2019 Bus and Bus Facilities Grant, in the amount of \$10,618,515.00, to Purchase new fare boxes for DDOT buses; and

**WHEREAS**, if the department is awarded, the Michigan Department of Transportation will provide a match award, in the amount of \$2,123,703.00, to support this project; now

**THEREFORE BE IT RESOLVED**, the Detroit Department of Transportation (DDOT) is hereby authorized to submit a grant application to the Federal Transit Administration for FY 2019 Bus and Bus Facilities Grant.



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV)

49

July 11, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the U.S. Department of Justice  
for the FY 2019 Innovations in Community-Based Crime Reduction Program**

The Detroit Police Department is hereby requesting authorization from Detroit City Council to submit a grant application to the U.S. Department of Justice for the FY 2019 Innovations in Community-Based Crime Reduction Program. The amount being sought is \$1,000,000.00. There is no match requirement. The total project cost is \$1,000,000.00.

The FY 2019 Innovations in Community-Based Crime Reduction Program will enable the department to:

- Convene a cross sector partnership to develop and implement a place-based, data-driven strategy to address violent crime.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjish Parker, Assistant Director, Grants

This Request has been approved by the Office of the Budget.



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
WWW.DETROITMI.GOV

### Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director,  
[parkerssa@detroitmi.gov](mailto:parkerssa@detroitmi.gov) and Greg Andrews, Program Analyst IV, [andrewsgr@detroitmi.gov](mailto:andrewsgr@detroitmi.gov)

<b>City Department</b>	Detroit Police Department (DP)
<b>Date</b>	6/17/19
<b>Department Contact Name</b>	Trisha Stein
<b>Department Contact Phone</b>	313-598-2918
<b>Department Contact Email</b>	<a href="mailto:stein@detroitmi.gov">stein@detroitmi.gov</a>
<b>Grant Opportunity Title</b>	Innovations in Community Based Crime Reduction
<b>Grant Opportunity Funding Agency</b>	DOJ-OJP
<b>Web Link to Opportunity Information</b>	<a href="https://ojp.gov/funding/Explore/CurrentFundingOpportunities.htm">https://ojp.gov/funding/Explore/CurrentFundingOpportunities.htm</a>
<b>Award Amount (that Department will apply for)</b>	\$1,000,000 (48 months)
<b>Application Due Date</b>	July 15, 2019
<b>Anticipated Proposed Budget Amount</b>	\$1,000,000
<b>City Match Contribution Amount</b>	0
<b>Source of City Match (include Appropriation Number, Cost Center, and Object Code)</b>	N/A
<b>List of programs/services/activities to be funded and the Budget for each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Convene a cross sector partnership to develop and implement a place-base, data-driven strategy to address violent crime in squad car areas 9-10 and 5-01
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	Reduce gun-related violent and drug crime in areas targeted for demolition of vacant properties and redevelopment.
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Completion of place-based plan to reduce gun and drug-related violence plan in targeted area. Reduced amount of gun and drug violence Early action project completed

Trisha Stein  
Director's Name (Please Print)

  
Director's Signature

6/17/19  
Date

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Detroit Police Department has requested authorization from City Council to submit a grant application to the U.S. Department of Justice, for the FY 2019 Innovations in Community-Based Crime Reduction Program, in the amount of \$1,000,000.00, to convene a cross sector partnership to develop and implement a place-based, data-driven strategy to address violent crime; now

**THEREFORE BE IT RESOLVED**, the Detroit Police Department is hereby authorized to submit a grant application to the U.S. Department of Justice for the FY 2019 Innovations in Community-Based Crime Reduction Program.



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV)

50

July 11, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the U.S. Department of Transportation for the FY 2019 Better Utilizing Investments to Leverage Development (BUILD) Grant**

The City of Detroit Department of Public Works, in partnership with the Michigan Department of Transportation, is hereby requesting authorization from Detroit City Council to submit a grant application to the U.S. Department of Transportation for the FY 2019 Better Utilizing Investments to Leverage Development (BUILD) Grant. The amount being sought is \$25,000,000.00. The Federal share is \$25,000,000.00 of the approved amount, and there is a total cash match of \$14,989,875.00. The Department of Public Works will provide \$9,959,500.00 in match funding and the Michigan Department of Transportation will provide \$5,030,375.00 in match funding. The total project cost is \$39,989,875.00.

The FY 2019 Better Utilizing Investments to Leverage Development (BUILD) Grant will enable the department to:

- Create robust and integrated road improvements to channel surface truck traffic from the planned Gordie Howe International Bridge (GHIB) to Fort Street and mitigate traffic congestion for the surrounding community
- Reconstruct Jefferson Avenue from the GHIB to downtown and provide a safer and easy to navigate non-motorized route

If the application is approved, a cash match will be provided from appropriation 20453 and appropriation 04189.

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants  
CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

This Request has been approved by the Office of Budget



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV)

### Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, [parkerssa@detroitmi.gov](mailto:parkerssa@detroitmi.gov) and Greg Andrews, Program Analyst IV, [andrewsgr@detroitmi.gov](mailto:andrewsgr@detroitmi.gov)

<b>City Department</b>	DPW
<b>Date</b>	7/9
<b>Department Contact Name</b>	Caitlin Marcon
<b>Department Contact Phone</b>	313-224-3906
<b>Department Contact Email</b>	<a href="mailto:marconc@detroitmi.gov">marconc@detroitmi.gov</a>
<b>Grant Opportunity Title</b>	FY 2019 BUILD Transportation grants program
<b>Grant Opportunity Funding Agency</b>	US DOT
<b>Web Link to Opportunity Information</b>	<a href="https://www.transportation.gov/sites/dot.gov/files/docs/subdoc/391/fy-2019-build-nofa-fr.pdf">https://www.transportation.gov/sites/dot.gov/files/docs/subdoc/391/fy-2019-build-nofa-fr.pdf</a>
<b>Award Amount (that Department will apply for)</b>	\$25,000,000
<b>Application Due Date</b>	7/15/2019
<b>Anticipated Proposed Budget Amount</b>	\$39,989,875
<b>City Match Contribution Amount</b>	\$9,959,500
<b>Source of City Match (include Appropriation Number, Cost Center, and Object Code)</b>	<b>Act 51 /Bonds (See note below)</b>
<b>List of programs/services/activities to be funded and the Budget for each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Reconstruct W Jefferson from Steve Yzerman to West Grand, including the addition of parking adjacent to Centennial Park; add multi-modal connection on West Grand from Jefferson to Fort St; resurface Fort St from West Grand to Miller Road, and Clark Street from Fort to West Jefferson, and add protected cycletrack; Reconstruct W Jefferson from Clark St to Campbell St and add protected cycletrack.
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To create robust and integrated road improvements to channel surface truck traffic from GHIB to Fort St, mitigate congestion, and reconstruct Jefferson from GHIB to downtown to provide a safer easy to navigate non-motorized route
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	# of miles reconstructed # of miles resurfaced # miles of non-motorized supports added

Caitlin Malloy-Marcon

Director's Name (Please Print)

7/10/19

Date

Match Source	Amount	Account String
Bond Funds	\$ 3,319,833.33	3301-20453-193337-632100
FY 2020-2021	\$ 2,319,833.33	3301-04189-193871-632100
FY 2021-2022	\$ 4,319,833.34	3301-04189-193871-632100
Total:	\$ 9,959,500.00	



## DRAFT BUDGET

PARTNER	BUILD ASK	MATCH	TOTAL
CITY OF DETROIT	\$14,939,250	\$9,959,500	\$24,898,750
MDOT	UP TO \$10,060,750	\$5,030,375	\$15,091,125
PROJECT TOTAL	UP TO \$25,000,000	37.5% \$14,989,875	\$39,989,875

## Office of Development and Grants

### RESOLUTION

**Council Member** \_\_\_\_\_

**WHEREAS**, the Department of Public Works has requested authorization from City Council to submit a grant application to the U.S. Department of Transportation, for the FY 2019 Better Utilizing Investments to Leverage Development (BUILD) Grant, in the amount of \$25,000,000.00, to mitigate traffic congestion coming off of the planned Gordie Howe International Bridge (GHIB); and

**WHEREAS**, the Department of Public Works is partnering with the Michigan Department of Transportation to submit this application, and the Michigan Department of Transportation will provide match funds in the amount of \$5,030,375.00; and

**WHEREAS**, the Department of Public Works has \$3,319,833.33 available in its bond funds Departmental allocation in appropriation 20453. In addition, the department has committed \$2,319,833.33 from its FY 2020-2021 Departmental allocation, and committed \$4,319,833.34 from its FY 2021-2022 Departmental allocation, in its Major Street Funds in appropriation 04189, in order to provide funds for the total City match requirement, in the amount of \$ 9,959,500.00, for the FY 2019 Better Utilizing Investments to Leverage Development (BUILD) Grant; and

**WHEREAS**, this request has been approved by the Office of Budget; now

**THEREFORE BE IT RESOLVED**, the Department of Public Works is hereby authorized to submit a grant application to the U.S. Department of Transportation for the FY 2019 Better Utilizing Investments to Leverage Development (BUILD) Grant.



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV)

51

July 26, 2019

The Honorable Detroit City Council  
ATTN: City Clerk Office  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Authorization to submit a grant application to the U.S. Department of Justice  
for the FY 2019 Law Enforcement-Based Victim Specialist Program**

The Detroit Police Department is hereby requesting authorization from Detroit City Council to submit a grant application to the U.S. Department of Justice for the FY 2019 Law Enforcement-Based Victim Specialist Program. The amount being sought is \$825,000.00. There is no match requirement.

The FY 2019 Law Enforcement-Based Victim Specialist Program will enable the department to:

- Build the Victim Assistance Unit's capacity to serve a broad range of clients and better meet current demand

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://www.detroitmi.gov)

### Grant Application Request Form (GARF)

In order to secure the Office of Development and Grants (ODG) approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be signed and submitted not later than 20 business days prior to the application deadline.

Please submit this form to the following ODG staff: Sajjiah Parker, Assistant Director, [parkersa@detroitmi.gov](mailto:parkersa@detroitmi.gov) and Greg Andrews, Program Analyst IV, [andrewsgr@detroitmi.gov](mailto:andrewsgr@detroitmi.gov)

<b>City Department</b>	Detroit Police Department
<b>Date</b>	7/10/19
<b>Department Contact Name</b>	Sgt Kyla Williams
<b>Department Contact Phone</b>	313-237-2579
<b>Department Contact Email</b>	williamsk442@detroitmi.gov
<b>Grant Opportunity Title</b>	Law Enforcement-Based Victim Specialist Program
<b>Grant Opportunity Funding Agency</b>	US DOJ OJP
<b>Web Link to Opportunity Information</b>	<a href="https://ojp.gov/funding/Explore/CurrentFundingOpportunities.htm">https://ojp.gov/funding/Explore/CurrentFundingOpportunities.htm</a>
<b>Award Amount (that Department will apply for)</b>	\$825 000
<b>Application Due Date</b>	July 26, 2019
<b>Anticipated Proposed Budget Amount</b>	\$825,000
<b>City Match Contribution Amount</b>	N/A
<b>Source of City Match (include Appropriation Number, Cost Center, and Object Code)</b>	N/A
<b>List of programs/services/activities to be funded and the Budget for each</b> <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	Provide services to victims of domestic violence Provide training to victim assistants on working with diverse cultures (Bangladeshi, Arab, Muslim, LGBTQ)
<b>Brief Statement of Priorities/Purpose for the Application</b> <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To build the Victim Assistance Unit's capacity to serve a broad range of clients and better meet current demand
<b>Key Performance Indicators to be Used to Measure the Programs/Services/Activities</b> <i>Sample:</i> # of kids newly enrolled in ABC and XYZ % of kids from ABC who demonstrate improved educational performance	Number of victim assistants trained Number of victims and/or family members served

Todd A. Bettison

Director's Name (Please Print)

DC T. A. Bettison

Director's Signature

7-26-2019

Date

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Detroit Police Department has requested authorization from City Council to submit a grant application to the U.S. Department of Justice, for the FY 2019 Law Enforcement-Based Victim Specialist Program, in the amount of \$825,000.00, to build the Victim Assistance Unit's capacity to serve a broad range of clients and better meet current demand; now

**THEREFORE BE IT RESOLVED**, the Detroit Police Department is hereby authorized to submit a grant application to the U.S. Department of Justice for the FY 2019 Law Enforcement-Based Victim Specialist Program.



CITY OF DETROIT  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
OFFICE OF DEVELOPMENT AND GRANTS

COLEMAN A. YOUNG MUNICIPAL CENTER  
2 WOODWARD AVENUE, SUITE 1026  
DETROIT, MICHIGAN 48226  
PHONE: 313 • 628-2158  
FAX: 313 • 224 • 0542  
[WWW.DETROITMI.GOV](http://WWW.DETROITMI.GOV)

52

July 17, 2019

The Honorable Detroit City Council  
**ATTN: City Clerk Office**  
200 Coleman A. Young Municipal Center  
Detroit MI 48226

**RE: Request to accept an increase in appropriation for the FY 2019 Comprehensive Agreement- HIV Data to Care Program**

The Michigan Department of Health and Human Services has awarded an increase in appropriation to the City of Detroit Health Department for the FY 2019 Comprehensive Agreement- HIV Data to Care Program, in the amount of \$111,048.00. This funding will increase appropriation 20464, previously approved in the amount of \$421,378.00, by council on October 16, 2018 to a total of \$532,426.00.

The FY 2019 Comprehensive Agreement- HIV Data to Care is a reimbursement grant. The objective of the grant is to identify HIV-diagnosed individuals not in care, link them to care, and support the HIV Care Continuum. This grant will enable the department to expand the use of services under the HIV Data to Care Program.

I respectfully ask your approval to accept the increase in appropriation funding in accordance with the attached resolution.

Sincerely,

Ryan Friedrichs  
Director, Office of Development and Grants

CC:  
Katerli Bounds, Deputy Director, Grants  
Sajjiah Parker, Assistant Director, Grants

This Request has been approved by the Office of Budget  
This Request has been approved by the Law Department

**RESOLUTION**

**Council Member** \_\_\_\_\_

**WHEREAS**, the Health Department is requesting authorization to accept an increase in appropriation for the FY 2019 Comprehensive Agreement- HIV Data to Care Program from the Michigan Department of Health and Human Services, in the amount of \$111,048.00, in order to expand the use of services under the HIV Data to Care Program; and

**WHEREAS**, this funding will increase appropriation 20464, previously approved in the amount of \$421,378.00, by council on October 16, 2018, to a total of \$532,426.00; and

**WHEREAS**, this request has been approved by the Law Department; and

**WHEREAS**, this request has been approved by the Office of Budget; and

**WHEREAS**, there is no match requirement for this program; now

**THEREFORE, BE IT RESOLVED** that the Director or Head of the Department is authorized to execute the modified grant agreement on behalf of the City of Detroit, and

**BE IT FURTHER RESOLVED**, that the Budget Director is authorized to increase the budget accordingly for appropriation number 20464, in the amount of \$111,048.00 for the HIV Data to Care Program grant.

**From:** Reece, Carlissa (DHHS) <ReeceC@michigan.gov>  
**Sent:** Thursday, July 11, 2019 9:41 AM  
**To:** Jean Ingersoll; Joseph Mutebi  
**Subject:** MDHHS Local Health Department - 2019 Amendments

The following lists the FY 2019 amendments for your organization for funding administered by the Michigan Department of Health and Human Services (MDHHS) through the Comprehensive Agreement. All projects must be budgeted and expended consistent with the requirements contained in your Comprehensive Agreement.

In the ELPHS Other money, there is a \$1.00 that needs to be added to one of the projects during the final amendment.

#### Amendment List

##### i-a. Allocation Changes – Existing Projects

Project Title	Current Amount	Amended Amount	New Project
Childhood Lead Poisoning Prevention	173,750.00	27,985.00	201,735.00
HIV Data to Care	421,378.00	111,048.00	532,426.00
Local Health Opioid Response	40,000.00	28,000.00	68,000.00
<b>TOTAL :</b>	<b>635,128.00</b>	<b>167,033.00</b>	<b>802,161.00</b>

##### i-b. New Allocation – New Projects

Project Title	Current Amount	Amended Amount	New Project
Epidemiology and Laboratory Capacity	0.00	20,000.00	20,000.00
Public Health Emergency Preparedness (PHEP) 7/1/19 - 9/30/19	0.00	52,816.00	52,816.00
Public Health Emergency Preparedness (PHEP) CRI 7/1/19 - 9/30/19	0.00	58,291.00	58,291.00
<b>TOTAL :</b>	<b>0.00</b>	<b>131,107.00</b>	<b>131,107.00</b>

##### II. Budget Category changes

Project Title
Administration
Body Art Fixed Fee
Children's Special Hlth Care Services (CSHCS) Care Coordination
Children's Special Hlth Care Services (CSHCS) Outreach & Advocacy
CSHCS Medicaid Elevated Blood Lead Case Mgmt
Direct Services Children - MCH
Emerging Threats - Hepatitis C
Enabling Services Children - MCH
Enabling Services Women - MCH
Fetal Infant Mortality Review (FIMR) Case Abstraction
FIMR Interviews
Food ELPHS
General Communicable Disease ELPHS
Hearing ELPHS

Hepatitis A Response
HIV & STD Testing and Prevention
HIV Ryan White Part B MAI
Immunization Action Plan (IAP)
Immunization ELPHS
Infant Safe Sleep
Local Tobacco Reduction
Opioid Academic Detailing
Public Health Emergency Preparedness (PHEP) 10/1/17 - 6/30/18
Public Health Emergency Preparedness (PHEP) CRI 10/1/17 - 6/30/18
Public Health Functions & Infrastructure - MCH
Sexually Transmitted Disease (STD-ELPHS)
Vector-Borne Surveillance & Prevention
Vision ELPHS
West Nile Virus Community Surveillance
WIC Breastfeeding
WIC Resident Services

#### Next Steps

The next steps in the MI E-Grants system for amending your applications and budgets and submitting your Comprehensive Agreement Amendment for MDHHS approval are as follows:

1. The project manager will assign the agency users to any new Local Health Department - 2019 projects.
2. For your convenience you can access the "Comprehensive Agreement Training for Grantee" material on the home page by clicking "About EGrAMS" and downloading the PDF. Access the system using the URL: <http://eograms-mi.com/MDHHS/>.
3. Login into MI E-Grants system.
4. Enter the application using the drop down menu's "Grantee>Grant Application>Enter Grant Application" and click on "Go".
5. Select the CO-2019/Local Health Department - 2019 program and click the "Go" button.
6. Select the hyperlink titled "Local Health Department - 2019".
7. Select hyperlink to various projects and amend the application sections. See page 59 for detailed instructions.
8. When the amended application has been entered, validated, and is error free it is ready for submission by the authorized official.

#### Additional Documents

To view your original and amended agreement use the drop-down menu's "Grantee> Project Director> Application Status" and click the 'Go' button. Select the Grant Program and click on the 'Find' button. Select the agreement from the dropdown menu located at the bottom of the screen. "Draft" is the pending amendment. Click on the 'View Contract' to access the selected agreement.

#### Technical Assistance

Technical assistance to complete the requested Grant Amendment is available through the Grants Section Help Desk at [MDHHS-EGRAMS-HELP@michigan.gov](mailto:MDHHS-EGRAMS-HELP@michigan.gov) or 517-335-3359<sup>③</sup>. For Programmatic questions, please contact your MDHHS Program Coordinator. You may also refer to your training materials and the yellow book and help icons within MI E-Grants for assistance.

Please complete the requested updates and have your Authorized Official submit the amended Grant Agreement through MI E-Grants within two weeks.

Please feel free to contact me with any questions or concerns.

Thank you,  
Carissa

Carissa Reece  
Departmental Analyst, Grants Section  
Department of Health & Human Services  
517.335.0940 | [ReeceC@michigan.gov](mailto:ReeceC@michigan.gov)

**CONFIDENTIALITY NOTICE:**

The information contained in this message may be privileged and confidential, and is intended only for use of the individual or entity to which it is addressed. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited, and may be subject to civil and/or criminal penalties. If you received this communication in error, please notify us immediately, delete it from your computer and destroy any copies of the original message. Thank you.